

## Registration Procedures for 2003 IEP Annual Workshop and California Water and Environmental Modeling Forum Annual Meeting

The California Water and Environmental Modeling Forum annual meeting will take place February 25-26 and the IEP annual workshop will take place February 26-28.

If you plan to attend the IEP workshop and/or the California Water and Environmental Modeling Forum annual meeting at Asilomar, you need to do two things - 1) secure a room either at Asilomar or elsewhere in the Pacific Grove/Monterey area, and 2) pay the appropriate registration fee(s). In the past we have included the registration fee as part of the Asilomar room costs for those people staying on-site. We can no longer do this, so the collection of a separate workshop registration fee is necessary. Please note that the IEP workshop and the California Water and Environmental Modeling Forum annual meeting are being treated as two separate events. For people attending both events, the California Water and Environmental Modeling Forum will collect the registration fee for both meetings.

If you book a room at Asilomar, your meals are included. If you decide to stay elsewhere, you can either purchase a meal ticket for meals at Asilomar or secure your meals elsewhere in the immediate area.

### Procedures for booking a room at Asilomar

If you wish to stay at Asilomar you will need to book your room directly with them.

- For people attending only the **IEP workshop**, use the form “**IEP room reservation form**” and submit the form and payment to Asilomar following the instructions on the form.
- For people attending only the **California Water and Environmental Modeling Forum annual meeting**, use the form “**CWEMF room reservation form**” and submit the form and payment to Asilomar following the instructions on the form.
- For people attending **both events**, you need to submit both forms (“**IEP room reservation form**” and “**CWEMF room reservation form**”) along with payment to Asilomar.

If you have any questions regarding booking a room at Asilomar, contact the Asilomar Conference Services office at 831-372-8016.

### Procedures for paying workshop and/or meeting registration fees

If you are staying at Asilomar and

- You are attending only the **IEP workshop**, you need to register and pay the appropriate registration fee. This can be done by completing the on-site registration form “**IEP On-site registration**” and sending it and \$45 to the address on the form or by going online to <http://www.abag.ca.gov/events/iepconf> to register and pay the fee.
- You are attending only the **California Water and Environmental Modeling Forum annual meeting**, you need to register and pay the appropriate registration fee. This can be done by completing the on-site registration form “**CWEMF On-site registration**” and sending it and the payment to the address on the form. Please see the registration form for registration fees.

- You are attending both the **California Water and Environmental Modeling Forum annual meeting and the IEP workshop**, you need to register and pay the appropriate registration fee. This can be done by completing the on-site registration form “**Both On-site registration**” and sending it and the payment to the address on the form. Registration fees are as shown on the registration form.

If you are staying somewhere other than Asilomar, i.e. off-site and

- You are attending only the **IEP workshop**, you need to register and pay the appropriate registration fee. This can be done by completing the off-site registration form “**IEP Off-site registration**” and sending it and \$69 to the address on the form or by going online to “<http://www.abag.ca.gov/events/iepconf>” to register and pay the fee.
- You are attending only the **California Water and Environmental Modeling Forum annual meeting**, you need to register and pay the appropriate registration fee. This can be done by completing the off-site registration form “**CWEMF Off-site registration**” and sending it and the payment to the address on the form. Fees are shown on the registration form.
- You are attending both the **California Water and Environmental Modeling Forum annual meeting and the IEP workshop**, you need to register and pay the appropriate registration fee. This can be done by completing the off-site registration form “**Both Off-site registration**” and sending it and the payment to the address on the form. Fees are shown on the form.

Please note that the off-site registration fee includes an \$8 per day Asilomar site access fee. This fee does not include meals. Meals can be purchased at additional cost.

If you have any question about the California Water and Environmental Modeling Forum annual meeting, contact John Williams at 530-753-7081 or [jgwill@dcn.davis.ca.us](mailto:jgwill@dcn.davis.ca.us).

If you have any questions about the IEP annual workshop, contact Chuck Armor at 209-942-6068 or [carmor@delta.dfg.ca.gov](mailto:carmor@delta.dfg.ca.gov).